

Visual communications professional with multiple degrees. Experience in marketing, advertising and multi-media design. Conceptual thinker with high work ethics and standards.

CORE COMPETENCIES

Visual design and communications
Writing/editing/proofreading
Motion graphics, animation
Brand strategy and implementation support
Project management
Client relations/customer service
Multiple projects/time constraints

EDUCATION

BELLEVUE COLLEGE

Bellevue, WA
Associate in Arts, Animation and Graphics
3.8 GPA

WASHINGTON STATE UNIVERSITY

Pullman, WA
Bachelor of Arts, Social Sciences
Major: Psychology
Minor: Advertising

WORK EXPERIENCE

9.10 – present

STARBUCKS COFFEE COMPANY

Coordinator III, Law & Corporate Affairs – Seattle, WA

Provide executive level support to Director of Legal Operations and global Law & Corporate Affairs department. Manage production of internal HTML newsletter, presentations, reports and special projects in fast-paced environment.

1.10 – 9.10

BCTV CHANNEL 28

Production Assistant – Seattle, WA

Worked on film crews as a camera operator, Created lower third graphics packages and program intros, did post production editing and voiceovers for BCTV Channel 28 and *It's Your City* for BTV Channel 21.

5.06 – 7.08

ROSEWATER ENGINEERING, INC.

Marketing Assistant – Seattle, WA

Project managed proposals, wrote copy for website, promotional material, press releases; created graphics for display advertising and collateral, produced internal newsletter. Coordinated complex projects with subcontractors and outside vendors. Ghost writer for articles published in trade journals.



3.05 – 2.06

PRR, INC.

Marketing Assistant – Seattle, WA

Wrote copy for proposals, project narratives, website, and press releases. Managed production of internal HTML/CSS newsletter.

8.02 – 3.04

HART CROWSER

Senior Marketing Specialist – Seattle, WA

Wrote copy for proposals, press releases, and project narratives. Managed project and image databases.

11.00 – 6.02

SWENSON SAY FAGET

*Marketing/Communications Manager
Seattle, WA*

Produced competitive proposals including writing and graphics; responded to RFPs and RFQs, wrote copy for website, advertising, marketing collateral, proposals, press releases, and internal newsletter. Coordinated proposal materials and teaming opportunities with multiple subcontractors and outside vendors. Ghost writer for published articles.

SOFTWARE

After Effects	PhotoShop
Illustrator	InDesign
Final Cut Pro	Maya
MS Office Suite	MS Expression Studio
Visio	Mac/PC platforms

HONORS

Phi Theta Kappa International Honor Society
Marketing Communications Award, SMPS